

## Minutes from the 1st NORDSAC board meeting

Wednesday 13 September 2023, 13.00 – 14.00

Teams meeting

**Participants:** Cecilie Therese Hagemann (N), Line Eiby Andersen (DK), Diana Reynstrid (Fae), Helen Naalsund (N), Bjarne Rønde Kristensen (DK)

### **1. Future board meetings.**

The meetings will primarily be held as Teams meetings.

Next team meeting 25 October at 12.00 – 13.00 (N/S/DK time)

We aim for 1-2 board meetings annually with physical presence.

The first meeting with physical presence will be in connection with the Nordic Conference on Forensic Medicine, which will be held in Tromsø 11-12. June 2024.

The next meeting with physical presence is planned for autumn 2024 in the Faroe Islands.

### **2. Statutes.**

With a view to a final draft of statutes for NORDSAC, it was decided that we retain the titles "President" and "General Secretary". With some editorial changes, the final draft of the statutes will be forwarded. The statutes must finally be confirmed at the next general meeting.

### **3. Election of vice-president and board member from Estonia**

Line Eiby Andersen (DK) was proposed and accepted the election as vice president.

We decided to invite Kai Part (EST) to join the board. Cecilie contacts Kai.

### **4. Note to potential members.**

Cecilie prepares a short note about the founding of NORDSAC and the possibility of becoming a member.

The memo will be sent to all participants at the workshop and founding meeting in Trondheim 27 August 2023.09.13

**5. Website.**

NORDSAC must have its own website. Bjarne gets the first version of the website prepared. The content will be on the agenda for the next board meeting.

**6. Logo.**

We must have prepared a logo for NORDSAC. The logo must be gender neutral (and religiously neutral). Like to signal care. Cecilie and Bjarne continue to work on this.

**7. Quota**

It was decided that we set the provisional quota at DKK 350.

With an estimated 50 members, this quota will be able to cover the costs of setting up the company's website.

**8. Formalities.**

NORDSAC will be established with an address in Denmark and we (Bjarne) are applying for a CVR number.

NORDSAC will get a bank account in Denmark. Bjarne takes care of this.

**9. National guidelines.**

All current national guidelines should be posted on the website in English translation. The respective national board members are responsible for forwarding these (in English) to Bjarne.

**10. Member overview.**

Cecilie will send the names and e-mails of all participants at the workshop and the network meeting on 27 August. to Bjarne as well as the names and e-mails of the board members.

Referent: Bjarne Rønde Kristensen